**Our year starts on September 1.**

**Registration Fee (per child) - $55.00 charged annually**

*(All groups have a 2-day per week minimum payment.)*

**OLA Child Care Fee Schedule: 6 Weeks – 5 Years Old**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **From 6 weeks to 2 Years Old** | **4/5 Days****Per Week** | **3 Days****Per Week** | **2 Days** **Per Week** | **Drop-In Rate****Per *Day*** |
| **Full Days****(up to 8 ½ hours/day)** | 302.00 | 190.00 | 129.00 | 68.00 |
| **Half Days****(up to 4 ½ hours/day)** | 220.00 | 139.00 | 94.00 | 51.00 |
| **Vacation Credit\*\*** | 1/5 Per Day\*\* | N/A | N/A | N/A |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2 Years Old** | **4/5 Days****Per Week** | **3 Days****Per Week** | **2 Days** **Per Week** | **Drop-In Rate****Per *Day*** |
| **Full Days****(up to 8 ½ hours/day)** | 242.00 | 152.00 | 104.00 | 54.00 |
| **Half Days****(up to 4 ½ hours/day)** | 177.00 | 110.00 | 74.00 | 40.00 |
| **Vacation Credit\*\*** | 1/5 Per Day\*\* | N/A | N/A | N/A |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **3 to 5 Years Old** | **4/5 Days****Per Week** | **3 Days****Per Week** | **2 Days** **Per Week** | **Drop-In Rate****Per *Day*** |
| **Full Days****(up to 8 ½ hours/day)** | 223.00\* | 141.00\* | 95.00 | 51.00 |
| **Half Days****(up to 4 ½ hours/day)** | 161.00 | 101.00 | 69.00\* | 37.00 |
| **Vacation Credit\*\*** | 1/5 Per Day\*\* | N/A | N/A | N/A |

\*Special pricing for students enrolled in OLA School’s 3K program, please see pay schedule below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **\*Special OLA School 3K Student Pricing** | **4/5 Days****Per Week** | **3 Days****Per Week** | **2 Days** **Per Week** | **Drop-In Rate****Per *Day*** |
| **Full and/or ½ days** | 179.00 | 135.00 | 66.00 | Full Day: 51.00Half Day: 37.00 |
| **Vacation Credit\*\*** | 1/5 Per Day\*\* | N/A | N/A | N/A |

**\*\*Vacation credit ONLY available to full-time, *year-round* families.**

**OLA Child Care Center Fee Schedule:**

**School-Aged Children/Kids Club**

**Please Note:***(Kids Club is open to children in 4K – 12 Years Old)*

* *OLA Child Care will not be offering before or after school care during the school year. We will offer care on most days that OLA School is not in session (i.e., teacher in-services, most holidays, school breaks, etc.), however there will be days when both OLA Child Care and OLA School are closed, and alternative childcare arrangements will need to be made.*
* *Each August, we will ask school-aged children’s parent to let us know if their child(ren) will be attending any of the dates that Kids Club is open during the school year. (These forms will be due at the beginning of September, but the date will vary each year.) Families can still request drop-in care for school days off if the form is not turned in, however, drop-in care is never guarantied and will only be offered if space and staffing are available. Families who let us know* ***at least 3 weeks*** *in advance of care needed will pay the drop-in care rate listed below. Families who let us know less than 3 weeks in advance of care needed will pay an extra $5.00 fee. Financially, we need to have a minimum of 10 children signed up to open Kids Club on any day. If we do not meet the* ***10 child minimum*** *threshold, we will inform parents at least 10 days in advance and a credit will be added to your account for the fee you were charged. However,* ***if your child is signed up for a Kids Club day and we are open, but you decide not to bring them, you will be charged the amount you agreed to when signing up.***

|  |  |  |  |
| --- | --- | --- | --- |
| **OLA School Days Off Pay Schedule** | **Per Day** **(If form is turned in by 9/5/25)** | **Drop-in Care Per Day****(after 9/5, *at least 3 weeks* in advance of care date)** | **Drop-in Care Per Day****(after 9/5, and *less than 3 weeks* in advance of care date)** |
| **Full OR Half Days** | $49.00 | $54.00 | $59.00 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Kids Club****Summer Rates** | **4/5 Days****Per Week** | **3 Days****Per Week** | **2 Days** **Per Week** | **Drop-In Rate****Per *Day*** |
| **Full Days****(up to 8 ½ hours/day)** | 197.00 | 122.00 | 85.00 | 45.00 |
| **Half Days****(up to 4 ½ hours/day)** | 146.00 | 91.00 | 64.00 | 35.00 |

**Full and Part-time Scheduling Procedure:**

* **Tier 1:** ½ day rates: If a child needs care for a maximum of 4 ½ hours total when scheduled time is between 7:00 AM and 12:00 PM ***OR*** 12:00 PM and 5:30 PM. *Any schedules that cover both AM* ***and*** *PM times will be charged the Full Day Rate.*
* **Tier 2:** If a child needs care for up to 8 ½ hours per day, your weekly fee will match the amount listed for full days on the above Pay Schedules.
* **Tier 3:** If a child needs care for 8 ½ - 9 ½ hours per day, your weekly fee will be an additional $3/day: $15/week for 4/5 day schedule, $9/week for 3 day schedule, and $6/week for 2 day schedule or drop-in care (up to 2 days).
* **Tier 4:** If a child needs care between 9 ½- 10 ½ hours per day, your weekly fee will be an additional $5/day: $25/week for 4/5 day schedule, $15/week for 3 day schedule, and $10/week for 2 day schedule or drop-in care (up to 2 days).

**Partial Week Schedules:**

* Partial week schedules will be provided when space permits. Anyone needing 4 days of childcare will pay the 4/5 day rates listed on pages 1 and 2.

**Flexible (Flex) Schedule:**

* Families needing flexible schedules, i.e., a schedule that may change weekly, will be evaluated on a case by case basis, but will make up no more than 10% of total enrollment.

**OLA Child Care Center Fee Policy:**

* Normal care fees (based on the OLA Child Care Center Fee Schedules for pages 1 and 2) will be charged by the week for the hours scheduled on the Parent/Center Agreement and Schedule Form.
* A 10% sibling discount will be applied to fees/charges beginning with a ***third*** child enrolled at the Center at the same time. The discount will apply to the child(ren) with the lesser fee(s), and will not apply to any drop-in care dates (including Kids Club/school days off.)
* Weekly tuition fees must be paid in advance. Payments are set up weekly, bi-weekly, or monthly through the FACTS Management System. Payments are due as set up through the FACTS Management System and must be paid on time.
	+ Accounts not paid as agreed through the FACTS Management System will be charged a late fee based on your payment schedule equaling **$15.00/week**.
	+ **Non-payment** may result in termination of childcare until the account is paid in full. (Please see the “Payments” section below.)
* **Weekly tuition fees for scheduled hours are charged regardless of missed days due to illness or schedule changes without proper notice. *Switching a day will add additional charges to your weekly rate.***
* **The Center must be given 2 weeks’ advance written notice of *any* schedule changes. Please use the form provided on the sign-in desk or in documents on ELV. Even *minor* changes may affect staffing schedules and drop-in availability. Please keep us informed.**
* **The Center must be given 2 weeks’ advance written notice\* if a family wants to terminate services. If a two-week notice is not given, the equivalent of two weeks’ fees will be charged. Any unpaid balance may be sent to a collection agency. \**Vacation days cannot be used as part of the 2 weeks’ notice.***

**Late pick-up fees:**

* **Late Pick-up Fee:** Our staff schedule is made in advance and based off the times indicated on the Parent/Center Arrangement and Schedule Form. Because of this, it is important for you pick up your child(ren) by the time listed on your agreement. In order to pay staff to stay if a child (or children) is picked up late, we will be implementing and enforcing the following policy beginning on September 1, 2025:
	+ If a child is picked up later than the time listed on the Parent/Center Agreement more than 2 times in one week, their account will be charged a $20 late fee for that week. This fee is ***per child*** and applies to ***every payment tier***. This allows us to budget for staff needing to stay longer than their scheduled time.
	+ If a child is repeatedly picked up late (10 times or more within a quarter), the payments will be bumped to the next tier of the payment schedule for the following quarter. This tier bump may be reevaluated in subsequent quarters if pickup times are adjusted.
	+ Late pickup fees will be charged to your bill on the following billing cycle.
* **After Hours Pick-up Fee:** There will be an after-hours late pickup fee of **$2.00 *per minute*, *per child*** for any child picked up after the Center closes at 5:30 PM. Our staff works hard and long hours, and sometimes cleaning cannot be completed until after all the children are picked up. Please be sure you are picking up your children by the time listed on your Parent/Center Agreement and Schedule Form. The after-hours fee is paid directly to the two staff members who stay late with your child(ren).
	+ After-hours late fees must be paid within 48 hours of the after-hours pickup. A form will be sent home either on the date of the after-hours pickup or the following day letting you know what that fee is.

**Payments:**

* All tuition payments should be made electronically through the FACTS Management System. Additional payments required that are not included in the online system need to be made by check payable to OLA Child Care. No refunds will be given. Checks returned for NSF will result in a $35.00 penalty payable to OLA Child Care.
* Procedure for collection of past-due accounts: ***Failure to pay fees may result in termination of services.*** When there is an outstanding balance, families will meet with the Director to try to arrange a payment plan. If payments are not made on a regular schedule, a*ny unpaid balance may be sent to a collection agency after the 4th month of non-payment.*

**Vacation Days:**

* Full-time (4-5 days per week), year-round families may schedule up to 5 days of vacation time during the year. Families have access to these vacation days following a 90-day care period.
* Vacation days are considered to be *any* days taken off from your normal schedule (according to the most current Parent/Center Agreement and Schedule Form on file). ***If more than 5 days are scheduled or taken off, the regular weekly rate will apply*.**
* Vacation days ***CANNOT*** be used as part of the 2-week termination of care notice.
* Vacation time will ***only*** apply to children who are enrolled at the Center for ***year-round care***. If your child attends during the school year, school days off, or summer only, you will not receive vacation days. ***Kids Club students do not qualify for vacation days as their schedules are not considered year-round.***

**Summer Holding Fee:**

* A ***holding fee of 35%*** of the fee agreed upon on the Parent/Center Agreement and Schedule Form will be charged per child to families that want a spot held over the summer months. This 35% fee will be a **holding fee only** and ***any drop-in care needed during the summer months will be at an additional charge and based on space availability.***